

**Cullman High School**  
**Room 21**  
**Mr. Bagley**  
**wbagley@cullmancats.net**

Dear Parents and Students,

I will be your child's American history teacher this year. To guarantee your child and all of the students in my classroom the excellent educational climate they deserve, I have developed a **Discipline Plan** that will be in effect at all times.

When in my classroom, students must comply with the following rules:

1. Follow instructions the first time that they are given.
2. Be inside the room seated and working when the bell rings
3. Take their seats when they enter the classroom, get out material and begin working. Students must have all material required when they enter the classroom (paper, pen or pencil, textbook, etc.)
4. Complete all assignments on time.
5. Raise hand to be recognized before speaking.
6. Show respect for themselves, other students, and the teacher.

If a student breaks a rule they will receive a warning. If they continue to break rules they will receive punishment. If a student is severely disruptive, they will be sent to the principal. Included in my discipline plan are ways to give positive reinforcement to students who behave appropriately. In addition to frequent praise I will reward students with no homework nights and special class activities. In order for this plan to have its greatest effect, I need your support. Please read and discuss this letter with your child, then sign and return it to me.

Thank you for your cooperation,  
William Bagley

**Syllabus**

**Name of course:** American History from 1877 to present, parts 1 (1877-1945) & 2 (1945-present)

**Name of teacher:** William Bagley

**Material and text:** American History text book, workbook, loose-leaf wide rule notebook paper, number 2 pencil or black pen, and a brief folder (three prongs with pockets). Students will need one new folder for each sixweeks, a total of six for the school year. Students are required to use loose-leaf wide rule notebook paper, pencil, or black ink. Assignments will not be accepted and a grade of zero will be assigned if anything else is used (paper from spiral or other type notebooks will not be accepted). Students will be required to do research in the classroom, library, or at home and give oral multimedia group presentations in class.

**Tests:** Students will take chapter tests, semester tests, reading-tests, and receive a grade for classroom presentations. Students will also receive grades for homework and work completed during class.

**Grading:** The final grade for each sixweeks will come from:

Weekly test, student presentations, daily work which will be kept in a notebook and graded two to three times each six weeks (notebook grades count as a test grade), and reading tests which will be averaged at the end of each six weeks and will count as one test grade. Each student presentation counts as two test grades. Presentations will be

graded on content, presentation quality (speaking loud and clear enough to be understood), audiovisual aides, and overall presentation effect (did you cover your topic), following instructions, and how well group members work together. Presentations will be done using a multimedia format.

**Partial grades are not given for incomplete assignments.** If the assignment is not completed by the assigned due date, students will receive a grade of zero.

**Course contents:** The course content is determined by the State of Alabama Social Studies Course of Study. The State of Alabama and the Cullman City School Board of Education mandate this course of study be followed. The academic misconduct, attendance, discipline, and tardy policies of Cullman High School will be followed in this course. All request for accommodations are welcome from students and parents. Any student that receives a failing grade during this course is urged to discuss this with the teacher.

**Make-up work:** Only students with excused absences will be allowed to make up work. Students that are absent are allowed one day for each day they are absent to make up work, unless other arrangements are made with the teacher. If a student is absent on days that work is due, the work is due when the student returns to school. Students who are absent due to school activities are responsible for work that they miss and should check with the teacher **before** they are absent from class. When students are absent it is their responsibility to check with the teacher for work missed. If students fail to make up work, they will receive a grade of zero for that work.

**Make-up tests:** Make-up test are given each Wednesday morning at 7:15 AM. If students do not make up tests, they will receive a grade of zero. The test must be made up the first Wednesday following the test that they missed. **This is the only time that make-up test are given for my classes; if you can't come to school early then be at school on test days.**

**Computer use:** The Cullman High School computer use policy will be followed in this course. Any student that uses a computer for purposes other than those that are assigned, or fails to follow instruction on computer use will not be allowed to use computers.

**Parent's or Guardian's your signature on this letter signifies that you have read and understood the above class policies, discipline plan, and course syllabus for this class.**

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**Parent's or Guardian's Signature Date**

I have read the above expectations and procedures and agree to be cooperative, respectful, and responsible in my social studies class this 2007-2008 school year. I also agree to be cooperative, respectful, and responsible in my use of computers and the Internet.

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**Student's Signature Date**